

U3A MACKAY INC LIFE MEMBERSHIP POLICY AND PROCEDURES

INTRODUCTION:

U3A Mackay Inc recognises the importance of recognising and valuing the extraordinary contributions members make to the successful operation of our association. Recognition is bestowed using Life Membership.

PURPOSE:

This document establishes eligibility criteria for Life Membership and outlines the process followed to implement the policy.

BACKGROUND:

In the U3A Mackay Inc Constitution (5-1) it states that a *Life Member is a person who is granted membership for life without payment of any application and/or membership fee, is entitled to vote and is eligible for nomination to any office in the Association.*

NOMINATION	<ol style="list-style-type: none">1. To be eligible for appointment for life membership, a member must be:<ol style="list-style-type: none">a. Nominated and seconded by currently serving members of U3A Mackay Inc.b. Be elected a life member by a majority vote of the U3A Mackay Inc committee.2. To be eligible for nomination for life membership, the member must:<ol style="list-style-type: none">a. Be a current financial member of U3A Mackay Inc.b. Have made outstanding and sustained contributions to the successful operation, development and/ or growth of U3A Mackay Inc over at least 10 years (not necessarily continuous) or for a lesser period where highly exceptional outcomes have been achieved.c. Have served in one or a combination of the following roles for a minimum of five years:<ol style="list-style-type: none">i. An activity convenor; and/ orii. Office bearer or ordinary committee member; and/oriii. Significant volunteer capacity.d. OR have been an active member of U3A Mackay Inc for a period of greater than 25 years.3. A nomination for life membership is made using the appropriate nomination form, in writing, addressing the following criteria:<ol style="list-style-type: none">a. The reasons why life membership is appropriate for the nominee.b. Details of the nominee's specific achievement and contribution.4. A Life Membership nomination received from any U3A member will be received, reviewed and considered by the U3A Mackay Inc committee.5. If a committee member is nominated for Life Membership, he/she will be excused from the meeting for deliberations of the application.
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PROCEDURE

6. A U3A member who wishes to place a nomination before the committee will prepare a written nomination, including supporting reasons, and submit it to the President or Secretary for the next committee meeting (using nomination form) by post or email.
7. Upon receipt of the Nomination/s the U3A Mackay Inc Committee will consider the application at the next Committee Meeting. The Committee may request further and better details from the Nominator before making a final decision.
8. Voting at the meeting will be by secret ballot, having discussed the matter with reference to the details submitted. A majority vote is sufficient for the Nominee to be approved.
9. The secretary will write to the nominated member informing him / her of the proposed life membership and asking him / her to accept or to decline the nomination.
10. If the nominated member accepts the nomination in writing, presentation of Life Membership will be organised by the Executive.
11. All nominations will be treated with the strictest of confidence and, if successful, the Management Committee will make suitable arrangements for its disclosure and presentation. If the Management Committee believes that the Nominee is not worthy at this stage for Life Membership, the Committee will inform the nominators.
12. Life Membership is not automatically given to a spouse or group.
13. The committee may hear arguments in support of more than one nomination. It may appoint more than one life member, subject to availability of vacant life memberships and adherence to the principles and procedures outlined in this document.
14. No more than ONE Life Membership will be awarded in any single year (AGM to AGM).
15. Life membership applications close on 1st September annually and are considered at the following committee meeting, in that month. Life Membership presentations will be held at the Annual General Meeting, each year. If no viable nominations are presented, in any given year, no Life Membership will be offered for that period.
16. Life Membership recipients of the year will be listed at the AGM, within the President's report.

BENEFITS	<p>17. A Life Member has the same entitlements and protection as an ordinary member without the liability of subscription/membership fees, may vote at an AGM, volunteer for any position that an ordinary member is entitled to and does not bear any liabilities on behalf of U3A Mackay Inc.</p> <p>18. A Life Member can be nominated/elected to serve on any management committee position.</p> <p>19. A Life Membership Awardee shall not hold any voting privileges at Management Committee meetings unless elected to serve and will not hold any special authority over general management and or ordinary members of U3A Mackay Inc.</p> <p>20. A Life Member will retain his/ her Life Membership and the associated benefits until death or resignation from U3A Mackay Inc.</p>
CANCELLING LIFE MEMBERSHIP	<p>21. A Life Membership award may be cancelled:</p> <ul style="list-style-type: none"> a. Where the honouree has subsequently engaged in conduct or rhetoric that directly and adversely impacts U3A Mackay Inc. b. Where the honouree displays conduct unbecoming, according to U3A Mackay Inc's Code of Conduct. c. When the Committee reaches a unanimous decision. <p>22. Where U3A Mackay Inc's committee chooses to cancel Life Membership, the member will have reasonable opportunity to show cause why the committee should not do so.</p> <p>23. All committee deliberations regarding possible cancellation of Life Membership will remain confidential.</p>

U3A Mackay Inc Life Membership approved in General Committee Meeting on 02/05/2025

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U3A MACKAY INC LIFE MEMBERSHIP NOMINATION FORM

Preamble: *Life Membership is an honour bestowed on an individual association member whose exceptional, loyal service and contribution has provided a measurable benefit to the association over an extended period. It should be acknowledged as the highest recognition that can be awarded to a member. It should retain its prestige and not be awarded frivolously. All parties associated to this nomination must be financial Members of U3A Mackay Inc. **LIFE MEMBERSHIP NOMINATIONS CLOSE ON 1ST SEPTEMBER, ANNUALLY.***

We nominate _____ **for the Award of Life Membership of U3A Mackay Inc.**

1. Nominator: _____

Secunder: _____

2. How long have the Nominator and Secunder known the Nominee?

Nominator _____ Secunder _____

3. Please detail the reason that you and the Secunder feel that the Nominee meets the standards that would warrant them to be the recipient of this award.

Please attach further pages if more space is required for information about Nominee.

Nominator Signature: _____

Contact Details: _____

Secunder Signature: _____

Contact Details: _____

Dated: ____ / ____ / ____

Completed forms to be emailed to secretary@u3amackay.com or, posted to U3A Mackay Inc P O Box 1431 MACKAY Qld 4740 addressed to the Secretary, or hand delivered to the U3A Mackay Inc Office in the Senior Citizens Centre at 58 Macalister Street, MACKAY. Correspondence to be marked **Private and Confidential**. **Only Nominations received on or before SEPTEMBER 1st, will be considered for Life Membership in that year.**